

DRAFT UNTIL SIGNED

Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on Tuesday 12th November 2024 at 7.30pm

Attendance:

Councillor Gary Peachey Chair
 Councillor Alan Vickerage Vice Chair
 Ms Jane Spenser Clerk
 Councillor James Bailey
 Councillor Gary Harrison
 Councillor Philip Haylock
 Councillor Jamie Howard
 Councillor Sue French

Members of the electorate and other attendees:

0 member of the electorate

The Chair opened the meeting at 7:30pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6091	<u>Apologies and consent to acceptance for absence</u>	
a)	Apologies received from West Suffolk Councillor Don Waldron and Suffolk County Councillor Colin Noble	
b)	Apologies requiring consent to acceptance approved for Councillor Steve Murrow and Councillor Paul Stannard.	
6092	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None were received.	
6093	<u>To resolve that the minutes of the meeting of the Council held on Tuesday 8th October 2024 are a true and correct record.</u> It was resolved that the minutes of the meeting on Tuesday 8 th October 2024 were a true and correct record. The minutes were signed by the Chair.	
6094	<u>Progress Reports for information:</u> a. Chair's report Land at Holywell Row – The strainer wire has been moved in line with the boundary and that now leaves the streetlight to be moved to allow for access to the land.	Cllr Haylock arrived 7.35pm

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	<p>Remembrance services were held at Kenny Hill on Saturday and Beck Row on Sunday. There was a good turnout and the event was well represented.</p> <p>The Chair wanted to correct and make note concerning a comment made at the last meeting to County Councillor Noble regarding the financial position of the Parish Council. It was said that the Parish Council have “loads of money”. The Parish Council have a well-run budget. Reserves are currently modest, not high. The Parish Council have been mindful in their position having not incurred any percentage rise to council taxpayers for the current tax year. Therefore, it is not correct that the Parish Council have surplus funds.</p> <p>b. Clerk’s report on progress of previous agenda items</p> <p>The Clerk has spoken to Pastor Jeff Craig at Kenny Hill Baptist Church regarding the location of the Christmas tree they will receive this year, so that the Parish Keeper can prepare the ground.</p> <p>The Clerk has renegotiated the electricity supply for the Parish Hub from next March which will keep the cost as it is now for another 12 months for 2025-2026. The BT contract has also been reduced from Dec 2024.</p> <p>Contact has been made with Suffolk Highways regarding the junction known as Hollands Corner in Holywell Row. If some photos can be provided, they will investigate signage if appropriate.</p> <p>The Parish Hub is being well used for private hire events with bookings in place up to March next year, often with two bookings per day at weekends.</p> <p>c. The Beacon</p> <p>Cllr French needs all articles for the Beacon by 14.11.24 to include Remembrance Sunday write up and photos, any Christmas events and a mention to residents that PCC Tim Passmore will be attending the December Parish Council meeting.</p>	
6095	<p><u>Public participation session (15 minutes) to include Police, District and County Councillors’ Reports.</u></p> <p>a. Squadron Leader Andy Bell – RAF Mildenhall No report received</p> <p>b. PS Pete Maxfield or PC Andy Green – Community Policing Officer No report received.</p>	

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c.	Councillor Colin Noble – Suffolk County Council Apologies received, please forward any matters for his attention.	
d.	Councillor Don Waldron – West Suffolk Council Apologies received, nothing to report at this time.	
6096	<u>To consider planning applications</u> DC/24/1521/HH – Householder planning application – a. single storey front extension, b. single storey side extension. 4 Street Farm Close, Holywell Row, IP28 8PU SUPPORT DC/24/1583/TPO – TPO 048 (1963) tree preservation order – one Maple (indicated on plan, within area A2 on order) pollard to 3.5 metres above ground level. 86 Lamble Close, Beck Row, IP28 8DB NO COMMENT	
6097	<u>Statutory business</u> a. To adopt the Community Emergency Plan – Appendix E It was resolved to adopt the Community Emergency Plan. The Clerk will now submit the plan to Suffolk Prepared (Suffolk Resilience Forum).	
6098	<u>Finance</u> a. To receive and approve the bank reconciliations - Appendix A and Appendix B - Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending October 2024, were received and approved. b. To approve payments - i. Parish Council - Appendix C ii. Parish Hub - Appendix D Payments were approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting and on the website. c. To receive the grant application from St J’s Stay & Play The grant application was circulated to council members ahead of the meeting. The amount of grant requested is £250.00 towards an indoor climbing frame for the pre-school group that meets weekly and is well attended. The council members approved the grant application. The Clerk will inform St J’s Stay & Play and issue payment of the grant.	
6099	<u>To discuss clearing the access to the land at Holywell Row and the use of it as a Community Garden and Wildlife Area</u> The Chair has spoken to the purchaser of the adjoining property and	

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	<p>informed them that the Parish Council will be marking the boundary. The Joshua Tree Ltd have offered to assist in the clearing and boundary marking of the land as it is for the community. Once the access to the land is clear, the Parish Council will consult with residents of the Parish via the Beacon and social media to decide how the land will be used. It was agreed to firstly clear the access and then the land before deciding on its use.</p>	
6100	<p><u>To consider the purchase of a commemorative bench to mark the 80th anniversary of the end of the Second World War – VE Day 8th May 2025</u></p> <p>The Chair proposed the purchase of a bench to commemorate the end of the Second World War. A budget of £1000 was agreed. The bench will go by the war memorial on Lambles Close.</p>	
6101	<p><u>To discuss a potential event to celebrate the 80th anniversary of the Second World War – VE Day 8th May 2025</u></p> <p>The options discussed were afternoon tea at the Parish Hub, potential vehicle run and Beacon lighting. The Clerk will speak to the Parish Hub Café team about this. The Beacon lighting will take place nationally at 9.30pm.</p> <p>Discussion also took place about planting up the area of land by Beck Row sign. It was suggested that Paul Canham could advise on best flowering options for the time of year.</p> <p>Councillor French advised that any publication about the events would need to go into the April-May edition of the Beacon and would therefore have to be ready by the middle of March latest.</p>	
6102	<p><u>To discuss helpers and timings for the Christmas trees to go up on Saturday 30th November</u></p> <p>The Chair asked for volunteers to put the Parish trees up on Saturday 30th November so they are in place and lit for Sunday 1st December. Councillor Bailey offered to assist from 8.30am. No other Councillors were available on this date.</p>	
6103	<p><u>Matters for the next meeting</u></p> <p>Restoration of Beck Row village sign Update on website from Cllr Bailey</p>	
6104	<p><u>Date of the next meeting</u></p> <p>The next meeting is scheduled for Tuesday 10th December 2024</p>	
6105	<p><u>Meeting closed</u> The meeting closed at 9.00pm.</p>	

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